

Hamilton County Law Library Resources Board
Minutes
February 17, 2022

A regular quarterly meeting of the Hamilton County Law Library Resources Board (HCLLRB) was held on February 17, 2022. Board members in attendance in person were John Cobey, Michael Florez, Justin Flamm, Hon. Joshua Berkowitz and Elida Kamine. Lauren Morrison, Law Librarian & Director, was also present in person.

Mr. Cobey called the meeting to order at 12:01pm. Ms. Morrison presented the minutes of the October 7, 2021 meeting. Mr. Florez made a motion to approve the minutes, seconded by Mr. Flamm and the motion passed unanimously.

Next, Ms. Morrison presented the librarian's report previously distributed by email. The report was accepted as presented.

Next Ms. Morrison presented the following agreements for ratification: 1. Agreement by and between the Hamilton County Law Library Resources Board LexisNexis; 2. Agreement by and between the Hamilton County Law Library Resources Board and Thomson Reuters – staff access; 3. Agreement by and between the Hamilton County Law Library Resources Board and Thomson Reuters – patron access; 4. Agreement by and between the Hamilton County Law Library Resources Board and West Publishing; 5. Agreement by and between the Hamilton County Law Library Resources Board and Fastcase.com, Inc.; 6. Memorandum of Understanding between the Hamilton County Law Library and Cincinnati Bar Association for bundled membership; and 7. Product Order Form and associated license agreement with EBSCO publishing. Mr. Flamm made a motion to ratify Ms. Morrison's signature on all agreements, seconded by Ms. Kamine and the motion passed unanimously.

Next, Ms. Morrison presented a request for travel authorization for 2022, previously submitted by email. Ms. Kamine moved to approve the travel authorization, seconded by Mr. Flamm and the motion was approved unanimously.

Next, Ms. Morrison presented information about the COCLL optional grant and the items that she would include in the application. This was accepted as presented.

Mr. Florez made a motion to enter executive session at 12:35pm for the purposes of personnel and salary discussion. Ms. Kamine seconded, and the motion passed unanimously. Mr. Florez moved to exit executive session at 12:55pm. Mr. Flamm seconded, and the motion passed unanimously. Mr. Florez moved to accept the proposed salary adjustments previously distributed by email. Ms. Kamine seconded, and the motion passed unanimously.

Mr. Flamm made a motion to enter executive session at 12:58pm, for the purpose of personnel and salary discussion. Mr. Florez seconded and the motion passed unanimously. Mr. Florez moved to exit executive session at 1:02pm. Mr. Flamm seconded and the motion passed unanimously. Mr. Florez moved to approve the proposed salary adjustment for the Director previously distributed by email. Mr. Flamm seconded and the motion passed unanimously.

Next, Ms. Morrison indicated that the CLLA may be meeting on April 14, 2022 at the University of Cincinnati Marx Law Library and inquired whether the Board would like to meet concurrently. Board

members indicated an interest in moving their April meeting to this date and location. Mr. Florez indicated that there was proposed legislation that may allow members of this board to participate remotely until late June 2022. Ms. Morrison will confirm dates and times and notify the Board.

There being no other business before the Board, Mr. Flamm moved adjournment of the meeting at 1:10pm. The motion was seconded by Judge Berkowitz and passed unanimously.

Minutes respectfully submitted,

A handwritten signature in cursive script that reads "Lauren Morrison".

Lauren Morrison
Law Librarian & Director