

**Hamilton County Law Library Resources Board Minutes**  
**July 8, 2021**

A regular quarterly meeting of the Hamilton County Law Library Resources Board (HCLLRB) was held on July 8, 2021. Board members in attendance in person were John Cobey, Michael Florez and Justin Flamm. Elida Kamine and Hon. Joshua Berkowitz observed via video link through Zoom as non-voting members. Lauren Morrison, Law Librarian & Director, was also present in person.

Mr. Cobey called the meeting to order at 10:35am. Ms. Morrison presented the minutes of the April 16, 2021 meetings. Mr. Florez made a motion to approve the minutes, seconded by Mr. Flamm and the motion passed unanimously.

Next, Ms. Kamine stated that she will contact the BOCC about reappointment to the board and Mr. Flamm will contact the Municipal Court.

Next, Ms. Morrison presented the librarian's report, reopening update and financial update, previously distributed by email. The reports were accepted as presented. Ms. Morrison indicated that the current number of subscribers is about 1463.

Next, Ms. Morrison presented an updated Paid Parental Leave Policy adopted by the BOCC in June and incorporated into the Hamilton County Personnel Policies. The Law Library Resources Board had previously adopted the Hamilton County Personnel Policies, so no action was needed, but the Board acknowledged the policy change.

Next, Ms. Morrison recommended that the Law Library Resources Board update the holiday schedule for the Law Library to match that of the Courthouse. Mr. Florez moved that the Law Library follow the schedule put forth by the presiding judge for closings and holidays. Mr. Flamm seconded and the motion passed unanimously.

Next, Ms. Morrison put forth a plan to apply for a grant for funds for Lexis eBooks using American Rescue Plan Act funds providing through the State Library Association of Ohio. Mr. Flamm noted that Ms. Morrison should review ADA compliance of the platform as a requirement of the grant application. Mr. Flamm moved, seconded by Mr. Florez to allow Ms. Morrison to apply for these grant funds on behalf of the Law Library Resources Board. The motion passed unanimously.

Next, Ms. Morrison provided a proposed budget for 2022. Mr. Flamm made a motion to approve the budget with an amendment to the amount of donated funds to reflect levels more aligned with prior year donations. Mr. Florez seconded and the motion passed unanimously.

There being no other business before the Board, Mr. Florez moved adjournment of the meeting at 11:37am. The motion was seconded by Mr. Flamm and passed unanimously.

Minutes respectfully submitted,



Lauren Morrison