

Hamilton County Law Library Resources Board
Minutes
October 8, 2020

A regular quarterly meeting of the Hamilton County Law Library Resources Board (HCLLRB) was held on October 8, 2020 via Zoom and in person, pursuant to temporary measures under Ohio law permitting public meetings to be conducted via electronic means. Board members in attendance in person were John Cobey and Michael Florez. Justin Flamm, Hon. Joshua Berkowitz and Elida Kamine participated via video link through Zoom. Lauren Morrison, Law Librarian & Director, was also present in person.

Mr. Cobey called the meeting to order at 11:02am. Ms. Morrison presented the minutes of the July 9, 2020 meeting. Mr. Flamm made a motion to approve the minutes as presented. Mr. Florez seconded and the motion passed unanimously.

Next, Ms. Morrison presented the librarian's report, previously distributed by email. Mr. Flamm made a motion to accept the report as presented, seconded by Mr. Florez. The motion passed unanimously.

Next, Ms. Morrison presented a financial update, previously distributed by email, indicating that due to a pandemic related drop in revenue, additional funds could be needed by the end of 2020 to meet expenditures, and recommending a request for up to \$30,000 in additional funds from the Cincinnati Law Library Association for operating expenses. Mr. Flamm made a motion to accept the financial update, seconded by Ms. Kamine. The motion passed unanimously.

Next, Ms. Morrison presented a reopening update, recommending continuing at limited on-site hours and access given staffing levels and health and safety considerations, to be reevaluated by the board in January 2021. Ms. Morrison will research and present recommendations to the board at that time. Ms. Morrison will also continue to explore alternative methods to provide access to materials to the general public while the physical facilities are not accessible to them. This update was accepted as presented.

Next, Ms. Morrison presented the Memorandum of Understanding between the Statewide Consortium of County Law Library Resource Boards and Board of Hamilton County Commissioners on behalf of the Hamilton County Law Library Resources Board, signed 07/09/2020, for ratification. Mr. Florez moved to ratify Ms. Morrison's signature, seconded by Mr. Flamm. The motion passed unanimously. Ms. Morrison then presented the Partnership Statement – LSTA grant application with Greater Cincinnati Library Consortium dba SWON Libraries, signed 09/30/2020, for ratification. Mr. Flamm moved to ratify Ms. Morrison's signature, seconded by Mr. Florez. The motion passed unanimously.

Next, Ms. Morrison submitted a proposed meeting schedule for the first Thursday of January, April, July and October 2021. Mr. Cobey proposed changing the meeting time for each meeting to 10:30am. This was accepted.

There being no other business before the Board, Mr. Flamm moved adjournment of the meeting at 12:16 p.m. The motion was seconded by Mr. Florez and passed unanimously.

Minutes respectfully submitted,

A handwritten signature in cursive script that reads "Lauren Morrison".

Lauren Morrison
Law Librarian & Director