

Hamilton County Law Library Resources Board
Minutes
January 9, 2020

A regular quarterly meeting of the Hamilton County Law Library Resources Board (HCLLRB) was held on January 9, 2020 in the Board Room of the Hamilton County Law Library. Board members in attendance were John Cobey, Michael Florez, Justin Flamm, Hon. Joshua Berkowitz and Elida Kamine. Lauren Morrison, Law Librarian & Director, was also present.

The following directors of the Cincinnati Law Library Association were also present for a portion of the meeting: Cathy Cook, John Slauson, J. Neal Gardner, Mary Ann Jacobs, Lawrence Elleman, William Bell, Sr., Greg Napolitano and Norma Holt Davis. Bob Findley of Blue and Company, Kevin Gade of Bahl & Gaynor, Michael Whiteman and Akram Pari of UC Law Library were also present for a portion of the meeting.

Mr. Cobey called the meeting to order at 11:30am. Board members present at that time were John Cobey, Michael Florez, Justin Flamm, and Elida Kamine. Mr. Cobey moved to enter into executive session for a discussion of personnel matters related to Lauren Morrison's performance review and staff salary adjustments. Mr. Florez seconded and the motion and it passed unanimously by present members.

The board resumed regular session at 11:55am. Mr. Flamm made a motion to approve performance review documents submitted by Ms. Morrison with one change: the ranking in item 9 of the Performance on Major Objectives form should be changed from Achieved to Exceeded. Mr. Florez seconded the motion and it was approved unanimously. Next, Mr. Florez made a motion to approve compensation for all law library staff commensurate with what the Board of County Commissioners approved for general fund employees. Mr. Flamm seconded and the motion passed unanimously.

Next, Mr. Cobey requested ratification of his signature on Ms. Morrison's request for travel reimbursement for the ORALL Annual meeting in October 2019. Ms. Kamine moved to ratify, Mr. Florez seconded and the motion passed unanimously. Next, Ms. Morrison presented the following contracts for ratification: 1. Customer Subscription Agreement – Wolters Kluwer Legal & Regulatory for the Litigation Integrated Library, 2. Customer Subscription Agreement – Wolters Kluwer Tax & Accounting for CCH Corporate Tax Suite, 3. Fastcase Subscriber Benefit Agreement, 4. Bundled Membership Package MOU with Cincinnati Bar Association, 5. Addendum #4 to the Agreement by and between the Hamilton County Law Library Resources Board and Thompson Reuters for Patron Access. (Westlaw patron access renewal), 6. Addendum #4 to the Agreement by and between the Hamilton County Law Library Resources Board and Thompson Reuters WL West Proflex Banded (Westlaw staff access renewal). Ms. Kamine moved to ratify, seconded by Mr. Flamm and the motion passed unanimously.

Next, Hon. Joshua Berkowitz joined the meeting. Ms. Morrison presented the minutes of the October 10, 2019 meeting. Mr. Florez made a motion to approve the minutes as presented. Mr.

Flamm seconded and the motion passed unanimously. Next, Ms. Morrison presented a request for travel authorization for 2020. Mr. Flamm moved to approve, seconded by Mr. Florez and the motion passed unanimously.

Mr. Florez moved to temporarily adjourn the Resources Board meeting at 12:14pm for the Cincinnati Law Library Association to hold a portion of its meeting. Mr. Flamm seconded and the motion passed unanimously.

Mr. Cobey called the Resources Board meeting to order at 12:43pm. Michael Whiteman and Akram Pari from UC Law Library made a presentation to the group. Mr. Cobey proposed holding the April Resources Board meeting at the UC Law Library. Ms. Morrison will consult with Mr. Whiteman about dates and share the information in accordance with Resources Board regulations and Ohio Open Meetings laws. Mr. Berkowitz and Ms. Kamine subsequently exited the meeting.

Next, Ms. Morrison presented the librarian's report, previously distributed by email. Mr. Cobey noted that the Law Librarian's report was received and accepted.

Next, Mr. Florez made a motion to push any remaining undiscussed agenda items to the April meeting. Mr. Flamm seconded and the motion passed unanimously.

There being no other business before the Board, Mr. Florez moved adjournment of the meeting at 1:40 p.m. The motion was seconded by Mr. Flamm and passed unanimously.

Minutes respectfully submitted,

A handwritten signature in cursive script that reads "Lauren Morrison".

Lauren Morrison
Law Librarian & Director