

Hamilton County Law Library Resources Board
Minutes
October 10, 2019

A regular quarterly meeting of the Hamilton County Law Library Resources Board (HCLLRB) was held on October 10, 2019 in the Board Room of the Hamilton County Law Library. Board members in attendance were John Cobey, Michael Florez, Justin Flamm, Hon. Joshua Berkowitz and Elida Kamine. Cathy Cook, President of the Cincinnati Law Library Association and Lauren Morrison, Law Librarian & Director, were also present.

Mr. Cobey called the meeting to order at 1:00 pm. Ms. Morrison presented the minutes of the July 11, 2019 meeting. Judge Berkowitz made a motion to approve the minutes as presented. Mr. Flamm seconded and the motion passed unanimously. Next, Mr. Cobey noted that the Law Librarian's report, centennial update, revenue update and renovations update as presented by Ms. Morrison were received and accepted.

Next, Mr. Cobey proposed that the board issue formal thank yous to several recipients for their part in the renovations project. A thank you will be issued to Outreach Librarian Vanessa Seeger for planning the reopening event and thank yous will be sent to the Directors of the Cincinnati Law Library Association, with additional notes of thanks to the Commissioners and County Facilities to be sent at the completion of the project.

Ms. Morrison presented the following contract for ratification: Document Management Agreement and Addendum between the Hamilton County Law Library Resources Board and Donnellon McCarthy Enterprises, Inc. Mr. Florez moved to ratify the contract, seconded by Ms. Kamine, and the motion passed unanimously.

Next, Ms. Morrison presented a plan to name the newly created conference rooms after historical figures, and involve subscribers in a marketing campaign to make selections. The Board accepted this as presented.

Next, Ms. Morrison presented a proposed 2020 meeting schedule of the first Thursday of January, April, July and October. The board accepted these meeting dates, but decided to meet beginning at 11:30am on January 9, 2020 and determine the meeting start time for the remaining 2020 meetings on that date.

There being no other business before the Board, Mr. Florez moved adjournment of the meeting at 1:30 p.m. The motion was seconded by Mr. Flamm and passed unanimously.

Minutes respectfully submitted,



Lauren Morrison

Law Librarian & Director