

Hamilton County Law Library Resources Board
Minutes
July 11, 2019

A regular quarterly meeting of the Hamilton County Law Library Resources Board (HCLLRB) was held on July 11, 2019 in the Board Room of the Hamilton County Law Library. Board members in attendance were John Cobey, Michael Florez, Justin Flamm, Hon. Joshua Berkowitz and Elida Kamine. Lauren Morrison, Law Librarian & Director, was also present.

Mr. Cobey called the meeting to order at 12:05 p.m. In addition to Ms. Morrison and Resources Board members, the following members of the Cincinnati Law Library Association were present: Cathy Cook, William D. Bell, Barbara Silbersack, J. Neal Gardner, Larry Elleman, John Slauson and Norma Holt Davis. Also in attendance were Robert Findley of Blue and Company and John Pinney and Susan Choe on behalf of the Ohio Legal Assistance Foundation. Guest speaker Mr. Pinney described the Ohio Legal Help website, which is a new resource to improve the information available to Ohio residents on the legal system, their rights and how to navigate through the legal process. Ms. Choe provided a demo of the site and Ms. Morrison commented that it would be a useful tool for our pro se patrons. Mr. Pinney and Ms. Choe excused themselves at 12:35. Mr. Cobey adjourned the meeting at that time.

Mr. Cobey reconvened the meeting at 1:18pm. Ms. Kamine made a motion to accept the funds from the Cincinnati Law Library Association for additional renovations to the Law Library and thank the Association for its generosity. Mr. Florez seconded and the motion passed unanimously.

Next, Ms. Morrison presented the minutes of the April 11, 2019 meeting. Mr. Florez made a motion to approve the minutes as presented. Mr. Flamm seconded and the motion passed unanimously. Next, Mr. Cobey noted that the Law Librarian's report and renovation update as presented by Ms. Morrison was received and accepted. Ms. Morrison presented the CBA bundled membership report, which was also received as presented.

Next, Mr. Florez presented proposed language to amend the regulations of the Hamilton County Law Library Resources Board originally adopted July 2, 2019. Mr. Florez moved that Article I. Section 2 be amended to read: "Meetings of the CLLRB shall comply with the Ohio Open Meetings Act, and, as such, shall be announced publicly. Every meeting of the CLLRB shall be open to the public." And that Article I. Section 10 be amended to read: "Voting members of the CLLRB shall comply with the Ohio Open Meetings Act. Voting member of the CLLRB must be present in person at a meeting in order to be considered present, vote, or be counted as part of a quorum, unless a specific law permits otherwise. In the absence of statutory authority, CLLRB may not conduct a meeting via electronic or telephonic conferencing." Mr. Florez moved that the Board adopt these amendments. Ms. Kamine seconded and the motion passed unanimously.

Ms. Morrison presented the following contract for ratification: Agreement by and between the Hamilton County Law Library Resources Board and the Public Library of Cincinnati and Hamilton County for the Digitization of Records. Mr. Flamm moved to ratify the contract, seconded by Ms. Kamine and the motion passed unanimously. Ms. Morrison then presented the Memorandum of Understanding between the Statewide Consortium of Ohio County Law Library Resources Boards and Board of Hamilton County Commissioners on behalf of the Hamilton County Law Library Resources Board. Ms. Kamine moved to ratify the contract, seconded by Ms. Florez, and the motion passed unanimously.

Next, Ms. Morrison presented the proposed 2020 budget for approval, which had previously been distributed by email. Ms. Morrison indicated that the proposal included funding for potential salary adjustments for staff, if the Board would choose to approve those adjustments at a later date. Mr. Flamm moved to approve the budget, seconded by Mr. Florez and the motion passed unanimously.

There being no other business before the Board, Mr. Flamm moved adjournment of the meeting at 1:40 p.m. The motion was seconded by Mr. Florez and passed unanimously.

Minutes respectfully submitted,

A handwritten signature in cursive script that reads "Lauren Morrison".

Lauren Morrison
Law Librarian & Director