

**Hamilton County Law Library Resources Board**  
**Minutes**  
**January 10, 2019**

A regular quarterly meeting of the Hamilton County Law Library Resources Board (HCLLRB) was held on January 10, 2019 in the Board Room of the Hamilton County Law Library. Board members in attendance were John Cobey, Michael Florez, Justin Flamm and Hon. Joshua Berkowitz. Mary Ann Jacobs Treasurer of the Cincinnati Law Library Association and Lauren Morrison, Law Librarian & Director, were also present.

Mr. Cobey called the meeting to order at 1:04 p.m. Michael Florez made a motion to nominate John Cobey as Chair of the Law Library Resources Board. Justin Flamm seconded and the motion passed unanimously. Next, Ms. Morrison presented the minutes of the October 11, 2018 meeting. The Board made two modifications to the minutes. Mr. Flamm made a motion to approve the minutes as modified. Mr. Florez seconded and the motion passed unanimously.

Next, Mr. Flamm noted that the Law Librarian's report as presented by Ms. Morrison was received and accepted. Next, Ms. Morrison presented a salary analysis and recommendations to the Board. Mr. Florez made a motion to approve a 2% salary increase for all Law Library staff to be implemented on the same terms and with the same effective date as the salary increases the BOCC approved for general fund employees for 2019. Mr. Flamm seconded this motion, which passed unanimously.

Ms. Morrison presented the following contracts for ratification: 1. Agreement between Triton Services, Inc. and the Board of Hamilton County Commissioners on behalf of County Facilities for Hamilton County Courthouse Law Library Renovations, 2. Agreement between the Hamilton County Law Library Resources Board and Thomson Reuters for West ProPlex – Addendum 3 to Order Form, 3. Agreement between the Hamilton County Law Library Resources Board and Thomson Reuters for Patron Access Plan – Addendum 3 to Order Form, 4. Hamilton County Law Library/Fastcase Subscriber Benefit Agreement, 5. CCH Wolters Kluwer Legal and Regulatory Customer Subscription Agreement, 6. CCH Wolters Kluwer Addendum – Customer Subscription Agreement (Mauet addition), 7. CCH Wolters Kluwer Tax & Accounting, 8. Cincinnati Bar Association Bundled Membership Agreement, 9. Bloomberg BNA Customer Agreement Patron Access License, 10. SirsiDynix EOS addendum – Blue Cloud Analytics. Mr. Flamm moved to ratify the ten contracts, seconded by Mr. Florez, and the motion pass unanimously.

Next, Ms. Morrison presented a request for travel authorization for 2019. Mr. Florez moved to approve the request, seconded by Mr. Flamm and the motion passed unanimously.

Next, Ms. Morrison notified the Board that she would apply for a refund grant from the statewide Consortium of Ohio County Law Libraries on behalf of the Law Library Resources Board which will reduce the cost of the statutorily obligated pay in of library revenue by 25%. This was accepted as presented.

Next, Ms. Morrison notified the Board that she had been proposed to be nominated to serve on the Statewide Consortium of County Law Library Resources Boards by the Ohio State Bar Association and requested approval of the Board to be officially nominated and accept the position, if elected by the OSBA Board. Mr. Florez moved to approve, seconded by Mr. Flamm and the motion passed unanimously.

Next, Ms. Morrison offered information about her performance review. Mr. Florez made a motion to hold a special meeting on January 17, 2019 at 12pm to conduct the review. Mr. Flamm seconded and the motion passed unanimously. All members acknowledged and waived the ten-day written notice of special meeting required by the Regulations of the County Law Library Resources Board.

There being no other business before the Board, Mr. Florez moved adjournment of the meeting at 1:50 p.m. The motion was seconded by Mr. Flamm and passed unanimously.

Minutes respectfully submitted,

A handwritten signature in cursive script that reads "Lauren Morrison".

Lauren Morrison  
Law Librarian & Director