

**Hamilton County Law Library Resources Board**  
**Minutes**  
**January 11, 2018**

A regularly scheduled meeting of the Hamilton County Law Library Resources Board (HCLLRB) was held on January 11, 2018 in the Board Room of the Hamilton County Law Library. Board members in attendance were James T. O'Reilly, John Cobey, Michael G. Florez, Hon. Joshua Berkowitz and Justin Flamm. Lauren Morrison, Law Librarian & Director, was also present. Cathy Cook and John Slauson were also present for a portion of the meeting.

Mr. O'Reilly called the meeting to order at 12:32 p.m.

Upon a motion by Mr. Florez, seconded by Mr. Flamm, the minutes of the October 12, 2017 and were approved unanimously as written.

The librarian's report was presented just prior to this meeting, during the meeting of the Cincinnati Law Library Association and was, therefore, not presented again.

The renovations update was presented just prior to this meeting, during the meeting of the Cincinnati Law Library Association and was, therefore, not presented again.

Mr. O'Reilly noted that the HCLLRB formally approved the meeting schedule change for the next meeting from April 12 at noon to April 18 at noon.

Ms. Morrison presented information regarding salary adjustments adopted by the BOCC, indicating that the Commissioners has approved a 1.5% salary adjustment for all current employees, excluding temporary, seasonal and intern employees, retroactive to the first pay in January and had adopted a minimum hourly pay rate of \$15 per hour for all regular employees. Mr. Florez moved to adopt these resolutions of the BOCC for Law Library employees. John Cobey seconded and the motion passed unanimously.

Ms. Morrison presented six contracts for ratification. These were: two addenda from Thomson Reuters to continue the staff and patron access plans to Westlaw, a contract from Wolters Kluwer Legal and Regulatory for access to the Litigation Integrated Library via Intelliconnect, a contract from Wolters Kluwer Tax & Accounting for access to the Corporate Tax Suite via Intelliconnect, a contract with Fastcase, Inc., for the provision of online legal resources and an MOU between the HCLLRB and the Cincinnati Bar Association. Mr. Flamm moved to ratify, Mr. Florez seconded and the motion passed unanimously.

Ms. Morrison distributed a draft version of disaster recovery protocols for the library collection for review. The Board agreed to table discussion of the document until the April meeting.

Ms. Morrison advised the Board of the availability of a refund grant for 25% of the Law Library's annual statutory pay-in for 2017 and requested permission of the Board to apply. John Cobey

moved to permit Ms. Morrison to apply for the grant on behalf of the Board. Mr. O'Reilly seconded and the motion passed unanimously.

Next, the Hon. Joshua Berkowitz advised the Board that he was selected as the Common Pleas appointment to the HCLLRB for another term.

Next, Mr. Florez made a motion for the Board to go into executive session for personnel matters related to staffing and performance reviews. The motion was seconded by Mr. Flamm and passed unanimously. The executive session began at 12:42 p.m.

The meeting resumed in regular session at 12:52 p.m. Board members commented favorably on the director's performance and on the library staff, generally.

There being no other business before the Board, Mr. Florez moved adjournment of the meeting at 12:53 p.m. The motion was seconded by Mr. Flamm and passed unanimously.

Minutes respectfully submitted,

A handwritten signature in cursive script that reads "Lauren Morrison".

Lauren Morrison  
Law Librarian & Director