

**Hamilton County Law Library Resources Board**  
**Minutes**  
**April 18, 2018**

A regular quarterly meeting of the Hamilton County Law Library Resources Board (HCLLRB) was held on April 18, 2018 in the Board Room of the Hamilton County Law Library. This meeting was rescheduled from April 12, 2018 at the January 11, 2018 meeting due to scheduling conflicts. Board members in attendance were James T. O'Reilly, John Cobey, Michael G. Florez and Justin Flamm. Lauren Morrison, Law Librarian & Director, was also present. Cathy Cook and Greg Napolitano were also present for a portion of the meeting.

Mr. O'Reilly called the meeting to order at 1:17 p.m.

Upon a motion by Mr. Florez, seconded by Mr. Flamm, the minutes of the January 11, 2018 and were approved unanimously as written.

The librarian's report was presented just prior to this meeting, during the meeting of the Cincinnati Law Library Association and was, therefore, not presented again.

The renovations update was presented just prior to this meeting, during the meeting of the Cincinnati Law Library Association and was, therefore, not presented again.

Ms. Morrison presented for approval the draft disaster recovery protocols which had been distributed at the January 11, 2018 meeting. Mr. Flamm moved to adopt these protocols. Mr. Florez seconded and the motion passed unanimously.

Mr. O'Reilly noted that Rene Cheatham and Anne Tully from the Office of the Hamilton County Clerk of Courts had presented information about the Clerk's role in processing revenue for the Law Library just prior to the meeting and offered a formal thank you to the Clerk and his staff on behalf of the Law Library Resources Board.

Ms. Morrison presented two contracts for ratification. These were: the LexisNexis Digital Library and Multi-Year Print Agreement and Ohio County Law Library Addendum (Feb 1, 2018) and a contract with EBSCO Publishing for EBSCOHost Legal Information Reference Center (Feb 1, 2018). Mr. Cobey moved to ratify, Mr. Flamm seconded and the motion passed unanimously.

Next, Mr. O'Reilly made a motion for the Board to go into executive session for personnel matters related to staffing needs. The motion was seconded by Mr. Florez and passed unanimously by a specific vote of member. The executive session began at 1:23 p.m.

The meeting resumed in regular session at 1:35 p.m.

There being no other business before the Board, Mr. Flamm moved adjournment of the meeting at 1:37 p.m. The motion was seconded by Mr. Florez and passed unanimously.

Minutes respectfully submitted,

A handwritten signature in cursive script that reads "Lauren Morrison". The signature is written in black ink and is positioned below the text "Minutes respectfully submitted,".

Lauren Morrison  
Law Librarian & Director