

Hamilton County Law Library Resources Board
Minutes
April 13, 2017

A regularly scheduled meeting of the Hamilton County Law Library Resources Board (HCLLRB) was held on April 13 2017 in the Board Room of the Hamilton County Law Library. Board members in attendance were James T. O'Reilly, John Cobey, Michael G. Florez and Justin Flamm. CLLA members John Slauson and Cathy Cook were also present for part of the meeting. Lauren Morrison, Law Librarian & Director, was also present.

Mr. O'Reilly called the meeting to order at 12:42 p.m.

Upon a motion by Mr. Cobey, seconded by Mr. Florez, the minutes of the January 12, 2017 and were approved unanimously as written.

The librarian's report was presented just prior to this meeting, during the meeting of the Cincinnati Law Library Association and was, therefore, not presented again.

Next, Ms. Morrison advised the Board about the county's plans for handling salary adjustments for 2017 and suggested waiting until County HR provides more information and recommendations about Law Library positions before taking any action for 2017. Ms. Morrison will add this to the agenda for an update at the July 13 meeting.

Mr. O'Reilly recapped the discussion at the CLLA meeting regarding library renovations. Ms. Morrison proposed to amend the 2017 Law Library budget by \$325,000 in additional revenue and expenses, which would allow the library to move forward with renovations. Mr. Florez made a motion to approve, which Mr. Flamm seconded. The motion passed unanimously.

Ms. Morrison presented several contracts for ratification. These were: Thomson Reuters Wireless Access Addendum, Thomson Reuters Library Maintenance Agreement for print materials, the Bundled Membership Agreement HCLL and Cincinnati Bar Association and the EBSCO Publishing/EBSCOhost Legal Information Resource Center License Agreements. Mr. Florez moved to ratify, Mr. Flamm seconded and the motion passed unanimously.

Ms. Morrison then presented the proposed changes to the Protocol for the Disposal of Surplus (Withdrawn) Library Materials. Mr. Florez made a motion to accept the changes to the protocol. Mr. Flamm seconded and the motion passed unanimously.

Next, Ms. Morrison provided an update on the use of the West public records database, which will be withdrawn from the library's Westlaw plan. No Board action was required at this time.

Mr. O'Reilly made a motion for the Board to go into executive session at 12:51 for a discussion of personnel matters and to review Ms. Morrison's proposed 2017 objectives. Mr. Florez seconded and the motion passed unanimously. The meeting resumed in regular session at

12:59pm. The Board requested two amendments to the objectives which Ms. Morrison will prepare and submit to County Human Resources.

There being no other business before the Board, Mr. Florez moved adjournment of the meeting at 1:03 p.m. The motion was seconded by Mr. Flamm and passed unanimously.

Minutes respectfully submitted,

A handwritten signature in cursive script that reads "Lauren Morrison".

Lauren Morrison
Law Librarian & Director