

**Hamilton County Law Library Resources Board**  
**Minutes**  
**January 12, 2017**

A regularly scheduled meeting of the Hamilton County Law Library Resources Board (HCLLRB) was held on January 12, 2017 in the Board Room of the Hamilton County Law Library. Board members in attendance were James T. O'Reilly, John Cobey, Michael G. Florez, Justin Flamm, and the Hon. Josh Berkowitz. Lauren Morrison, Law Librarian & Director, was also present.

Mr. O'Reilly called the meeting to order at 12:49 p.m.

Upon a motion by Mr. Cobey, seconded by Mr. Florez, the minutes of the October 13, 2016 and were approved unanimously as written.

The librarian's report was presented just prior to this meeting, during the meeting of the Cincinnati Law Library Association and was, therefore, not presented again.

Mr. O'Reilly recapped the discussion at the CLLA meeting regarding library renovations and noted that the CLLA had granted the CLLRB's request for \$200,000 in funding, and that the next step would involve asking for an additional approx. \$200,000 from the County General Fund.

Next, Ms. Morrison requested approval to dispose of the materials in the Upper State Room pursuant to the existing withdrawn materials policy. Ms. Morrison noted that the materials are not currently cataloged, do not meet our collection criteria and may hold value in resale sites. A motion was made to approve, was seconded and passed unanimously.

Next, Ms. Morrison presented contracts with Fastcase, Inc., Wolters Kluwer CCH Legal and Regulatory, Wolters Kluwer CCH Tax Research, Thomson Reuters for staff access and Thomson Reuters for patron access for ratification. Mr. Cobey moved to ratify license agreements as presented. The motion was seconded by Mr. O'Reilly and passed unanimously.

Next, Ms. Morrison presented a policy regarding limiting access to our public records database to licensed attorneys. The Board had previously approved a policy in August, 2016, but had struck the requirement limiting this to licensed attorneys. Ms. Morrison proposed to limit the service, and provided information from the Westlaw Privacy Statement. Mr. O'Reilly moved approval, seconded by Mr. Cobey, and the motion passed unanimously.

Ms. Morrison also noted that she would like to obtain an opinion from the prosecutor's office about whether the Law Library can charge fees for pulling the public records. Mr. Florez noted that she should send it to the office and counsel would review it. Any discussion regarding amounts of fees was tabled pending that opinion.

Next Ms. Morrison presented her request for travel authorization for 2017. Mr. O'Reilly moved approval, seconded by Mr. Cobey and the motion passed unanimously.

Mr. O'Reilly inquired whether there was a need for an executive session and found none.

There being no other business before the Board, Mr. O'Reilly moved adjournment of the meeting at 1:35 p.m. The motion was seconded by Mr. Cobey and passed unanimously.

Minutes respectfully submitted,

A handwritten signature in cursive script that reads "Lauren Morrison".

Lauren Morrison  
Law Librarian & Director