

**Hamilton County Law Library Resources Board  
Minutes  
October 13, 2016**

A regularly scheduled meeting of the Hamilton County Law Library Resources Board (HCLLRB) was held on October 13, 2016 in the Board Room of the Hamilton County Law Library. Board members in attendance were James T. O'Reilly, John Cobey, Michael G. Florez, Timothy P. Reilly, and the Hon. Josh Berkowitz. Mary Jenkins, Law Librarian & Director, and Cincinnati Law Library Association directors Cathy R. Cook, Stephen Black, Lawrence Elleman, and Justin Flamm were also present.

Mr. O'Reilly called the meeting to order at 12:45 p.m.

Upon a motion by Mr. Cobey, seconded by Mr. Florez, the minutes of the July 7, 2016 and August 18, 2016 board meetings were approved unanimously as written.

The librarian's report was presented just prior to this meeting, during the meeting of the Cincinnati Law Library Association and was, therefore, not presented again.

Ms. Jenkins presented a proposal: To offer a Hamilton County Law Library subscription, bundled with Cincinnati Bar Association (CBA) membership, and administered by the CBA, for an annual add-on rate of \$45 when combined with a CBA membership, effective with the CBA new membership year April 2017. Subscriptions through the Hamilton County Law Library are unchanged from the current fee schedule; only the rate when bundled would be reduced. Approval is subject to developing acceptable logistics between the two organizations prior to the CBA membership renewal kick off. The CBA would process payments, send the library membership information and \$45 per membership. Mr. Reilly suggested that the agreement sunset after two years unless renewed. Discussion largely centered on the risks and rewards with anticipation of a growth in subscriptions and limited risk. Mr. Florez moved that the Law Library move forward with a bundled membership with the CBA with the proviso that the agreement sunset after two years unless renewed by the parties. Mr. Cobey seconded the motion which then passed unanimously.

Next, Ms. Jenkins presented a contract with Jamex and a license agreement with Lexis for Lexis for Solo Attorneys for ratification. Mr. Florez moved to ratify license agreements as presented. The motion was seconded by Mr. Reilly and passed unanimously.

Ms. Jenkins and Mr. O'Reilly reported that they met in early August with Jeff Aluotto, interim County Administrator, to present the library renovation plans. The meeting was positive and was followed by a tour of the Law Library. Next steps include the normal capital facilities projects review. The Law Librarian will provide an update in January.

Next, Ms. Jenkins requested approval of a modification to the fee schedule, to charge \$50 per online or prerecorded 1.0 hour CLE offered by the Law Library. This fee is consistent with the

fee charged for on-site attendance at a CLE. Mr. Reilly moved approval, seconded by Mr. Cobey, and the motion passed unanimously.

At 1:20 p.m., Mr. Florez moved to go into executive session to discuss the Law Librarian & Director position search, permitting CLLA directors in attendance and Ms. Jenkins to remain in attendance. The motion was seconded by Mr. Reilly and passed unanimously.

At 1:30 p.m., the meeting resumed in regular session. Mr. Florez moved to offer Lauren Morrison the position of Law Librarian & Director at a salary not to exceed the advertised range and to authorize Mr. O'Reilly to make the offer. The motion was seconded by Mr. Reilly. The motion passed unanimously.

Next, the proposed meeting schedule for 2017 was adopted.

Mr. Florez asked about funding options for the proposed renovation. He noted that the Commissioners will consider it in the budget process and wondered if the Directors of the Cincinnati Law Library Association might consider a contribution. It is anticipated that a county funding decision will be made with 2017 budget appropriations.

Next, Ms. Jenkins noted that Mr. Reilly's term on the Board will end December 31, 2016. The Board expressed its gratitude to Mr. Reilly for his excellent service. It was suggested that Mr. Flamm indicate his interest in appointment to Municipal Court Presiding Judge Brad Greenberg.

Mr. Cobey suggested purchase of a plaque listing the directors of the Law Library.

There being no other business before the Board, Mr. Florez moved adjournment of the meeting at 1:45 p.m. The motion was seconded by Mr. Reilly and passed unanimously.

Minutes respectfully submitted,

A handwritten signature in cursive script that reads "Mary Jenkins". The signature is written in black ink and is positioned above the typed name and title.

Mary Jenkins  
Law Librarian & Director