

Hamilton County Law Library Resources Board
Minutes
July 7, 2016

A regularly scheduled meeting of the Hamilton County Law Library Resources Board (HCLLRB) was held on July 7, 2016 in the Board Room of the Hamilton County Law Library. Board members in attendance were James T. O'Reilly, John Cobey, Michael G. Florez, Timothy P. Reilly, and the Hon. Josh Berkowitz. Mary Jenkins, Law Librarian & Director, and Cincinnati Law Library Association director Justin Flamm were also present.

Mr. O'Reilly called the meeting to order at 12:45 p.m.

Upon a motion by Mr. Cobey, seconded by Mr. Florez, the minutes of the April 14, 2016 board meeting were approved unanimously as written.

The librarian's report was presented just prior to this meeting, during the meeting of the Cincinnati Law Library Association and was, therefore, not presented again.

Ms. Jenkins reported on further discussions with representatives of the Cincinnati Bar Association (CBA) of a possible bundled membership with the CBA. The preliminary proposal is to bundle a HCLL subscription with a CBA membership, via the CBA, at a rate lower than the current rates for solo and individual subscribers but not so low as to further reduce rates for firms. Benefits would be unchanged. Discussion focused on the larger pool of CBA members and the potential to attract them, including newer attorneys. Mr. Reilly suggested an across-the-board discounted rate. Mr. Cobey made a motion, seconded by Mr. Florez, for Ms. Jenkins to continue exploration with the CBA and to make a proposal in October.

Next, Ms. Jenkins reported that she and Mr. O'Reilly have scheduled an early August meeting with the interim County Administrator to present the library renovation plans so they should have a fuller report in October.

Ms. Jenkins expanded on the comparative salary analysis that she presented in April, making recommendations for increases to three librarians' salaries. The salary analysis took into consideration other government law librarians in similar positions with similar experience in the upper Midwest, excluding Chicago. Board discussion focused on the amount of the proposed increases, the impact on the budget and, thus, services and resources for users, other benefits of government employment, and the relationship, if any, to the new FLSA overtime rule. There was general agreement that some adjustment is warranted and that a salary review can take place at any point in the year but board members also expressed a common concern about the amounts in a conservative fiscal climate. Board members asked for Ohio counties' salaries for similar position and for more time to consider the implications of increases. Upon a motion by Mr. O'Reilly, seconded by Mr. Reilly, and passed unanimously, the Board agreed to add a meeting on August 18, 2016 at 12:00 noon to consider salary adjustments. Ms. Jenkins will announce the special meeting.

Next, Ms. Jenkins presented a budget proposal for 2017. It includes adjustments for the recommended salary increases. Mr. Reilly noted that it could be adjusted later to reflect any future shifts in lines or changes to spending levels. Mr. Cobey made a motion to approve the budget as recommended. The motion was seconded by Mr. Reilly and passed 4-1 with Mr. Florez voting no.

There being no other business before the Board, Mr. O'Reilly adjourned the meeting at 1:50 p.m.

Minutes respectfully submitted,

A handwritten signature in black ink that reads "Mary Jenkins". The signature is written in a cursive, flowing style with a long horizontal stroke at the end.

Mary Jenkins
Law Librarian & Director