

**Hamilton County Law Library Resources Board**  
**Minutes**  
**January 15, 2015**

A regularly scheduled meeting of the Hamilton County Law Library Resources Board (HCLLRB) was held on January 15, 2015 in the Board Room of the Hamilton County Law Library. Board members in attendance were James T. O'Reilly, John Cobey, Joshua Berkowitz, Michael Florez, and Timothy Reilly. Mary Jenkins, Law Librarian & Director, was also present.

Mr. O'Reilly called the meeting to order at 12:28 p.m.

Upon a motion by Mr. Cobey, seconded by Mr. Florez, the minutes of the October 9, 2014 board meeting were approved unanimously as written.

Ms. Jenkins invited questions regarding her previously submitted librarian's report to the board. There were no additional questions or comments.

Mr. O'Reilly asked Mr. Cobey and Mr. Berkowitz to serve on an *ad hoc* committee to review and make recommendations related to the Law Library's fee schedule. They agreed and will meet with Ms. Jenkins.

Ms. Jenkins presented a Wellness Initiative policy for board consideration (appended). Mr. Florez moved its approval as written, then seconded by Mr. Reilly, and approved unanimously.

Next, Ms. Jenkins presented a proposal for a policy that would permit the Law Librarian & Director to approve either mileage reimbursement or rental car use for travel, based on lesser expense. Mr. Florez suggested a review of insurance and liability-related matters by the Prosecuting Attorney's office. No further action was taken, pending its review.

Next, Ms. Jenkins requested approval of librarians' 2015 travel plans for professional development. Mr. Cobey moved to approve the proposal as written. The motion was seconded by Mr. Reilly and was then approved unanimously.

Next, Ms. Jenkins suggested that the Board invite the County Risk Manager to a future meeting to review the Law Library's insurance coverage in the event of property loss. Response was favorable so Ms. Jenkins will issue the invitation.

There being no additional business before the Board, Mr. O'Reilly adjourned the meeting by acclamation.

Minutes respectfully submitted,



Mary Jenkins  
Law Librarian & Director