

Hamilton County Law Library Resources Board
Minutes
April 14, 2016

A regularly scheduled meeting of the Hamilton County Law Library Resources Board (HCLLRB) was held on April 14, 2016 in the Board Room of the Hamilton County Law Library. Board members in attendance were James T. O'Reilly, John Cobey, Michael G. Florez, Timothy P. Reilly, and the Hon. Josh Berkowitz. Mary Jenkins, Law Librarian & Director, and intern Sarah Lewis were also present, as were several directors of the Cincinnati Law Library Association, including Justin Flamm and Cathy Cook.

Mr. O'Reilly called the meeting to order at 12:40 p.m.

Upon a motion by Mr. Cobey, seconded by Mr. Reilly, the minutes of the January 14, 2016 board meeting were approved unanimously as written.

The librarian's report was presented just prior to this meeting, during the meeting of the Cincinnati Law Library Association and was, therefore, not presented again.

Ms. Jenkins reported on an invitation from the Cincinnati Bar Association to consider options for a joint membership. An initial discussion with the bar association suggested mutual benefits associated with additional members and services offered. Ms. Jenkins will continue to explore the matter and will report further at the July 2016 meeting.

Mr. Florez made a motion to ratify SirsiDynix and EBSCO license agreements and contracts negotiated and executed by Ms. Jenkins. Mr. Reilly seconded the motion which then passed unanimously.

Ms. Jenkins reported on cost estimates for the proposed renovation and asked for comments and questions. The expense of replacement computers is not included in the architect's construction costs. Comments were positive, as this project is seen as improving the library as a resource regionally. Ms. Jenkins will develop written justification for the project and will discuss it with county officials. The matter of funding will be discussed at meetings later this year.

Next, Mr. Florez made a motion to approve merit-based staff salary increases, retroactive to January 1, 2016 and up to 1.5%, consistent with Board of County Commissioners' resolution on increases. The motion was seconded by Mr. Cobey and passed unanimously.

The Board then went into executive session at 1:10 p.m. to address personnel matters. The meeting resumed in regular session at 1:25 p.m.

Mr. Cobey made a motion to increase the base annual salary of the Law Librarian & Director by \$10,000. The motion was seconded by Mr. Florez and passed unanimously.

There being no other business before the Board, Mr. O'Reilly adjourned the meeting at 1:29 p.m.

Minutes respectfully submitted,

A handwritten signature in cursive script that reads "Mary Jenkins". The signature is written in black ink and is positioned below the text "Minutes respectfully submitted,".

Mary Jenkins
Law Librarian & Director