

Hamilton County Law Library Resources Board

Minutes

October 4, 2012

A regularly scheduled meeting of the Hamilton County Law Library Resources Board was held on October 4, 2012 in the Board Room of the Hamilton County Law Library. Board members in attendance were James T. O'Reilly, John Cobey, William D. Bell, Sr., and Michael Florez. Timothy P. Reilly was excused. Mary Jenkins, Law Librarian & Director, was also present.

Mr. O'Reilly called the meeting to order at 1:15 p.m. Minutes of the meeting of July 12, 2012 were approved unanimously as written following a motion for approval by Mr. Cobey and a second by Mr. Florez.

Ms. Jenkins requested guidance from the Board regarding a timeframe for submission of a library business plan. The board directed her to submit a plan in June, for discussion in July.

Ms. Jenkins requested approval for three librarians to travel to the annual meeting of the Ohio Regional Association of Law Libraries, to take place in Valparaiso, Indiana in mid-October. Mr. Bell made a motion, seconded by Mr. Florez, to approve the travel plans as presented. The motion passed unanimously.

Ms. Jenkins presented a proposed equipment use and replacement policy as current policy addresses library materials such as books, but not equipment. Upon a motion by Mr. Florez, seconded by Mr. Bell, the policy was approved unanimously as written.

Ms. Jenkins reported on license agreements under consideration for renewal in the coming months. A resolution, assigning Ms. Jenkins responsibility for negotiating the agreements, was approved unanimously, following a motion by Mr. Bell and seconded by Mr. Cobey.

Ms. Jenkins presented a budget proposal for 2013 that included several funding scenarios. Mr. Bell moved to accept the proposal as written. Mr. Florez seconded the motion. Discussion included a question about sufficient funds to pay out earned time upon retirement, to be discussed further in 2013. The motion passed unanimously.

Ms. Jenkins noted the librarian's report, submitted in writing in advance of the meeting. She commented that the County Commissioners Association of Ohio has agreed to shepherd legislation that would grant county law libraries authority to accept payment via credit card.

There being no additional business before the Board, Mr. Bell moved to adjourn, seconded by Mr. Florez. The motion passed unanimously.

Minutes respectfully submitted,



Mary Jenkins
Law Librarian & Director