

# { Search Terms & Connectors } Master Chart

	Westlaw	Lexis	CCH Intelliconnect	Fastcase
Find an exact phrase	Enclose phrase in "quotation marks"	DEFAULT SEARCH	Enclose phrase in "quotation marks"	Enclose phrase in "quotation marks"
Find one term or another	DEFAULT SEARCH	Add OR between terms	Add OR between terms	Add OR between terms
Find both terms	Add & between terms	Add AND between terms	DEFAULT SEARCH	DEFAULT SEARCH
Find both terms in the same sentence	Add /s between terms	Add /s or w/s between terms	Add w/sen between terms	—
Find both terms in the same paragraph	Add /p between terms	Add /p or w/p between terms	Add w/par between terms	—
Exclude the second term	Add % between terms	Add AND NOT between terms	—	Add NOT between terms
Exclude the second term when it appears in the same sentence as the first	—	Add NOT w/s between terms	—	—
Exclude the second term when it appears in the same paragraph as the first	—	Add NOT w/p between terms	—	—
Term must appear a minimum # of times in document	Use the Term Frequency search filter	Add atleast# before term	—	—
Find two terms that are within a specific # of words of each other	Add /# between terms	Add /# or w/# between terms	Add w/# between terms	Add w/# between terms
Find first term that is not within specified # of words of second term	—	Add NOT/# or NOT w/# between terms	—	—
First term must follow second term within a specific # of words	—	—	Add f/# between terms	—
First term must precede second term within a specific # of words	Add +# between terms	Add pre/# between terms	Add p/# between terms	—
First term must precede second term within the same sentence	—	Add +s between terms	—	—
Exclude the second term when it appears in the same sentence	—	Add NOT w/s between terms	—	—
First term must appear in same document segment or field as second term	Add specific field or date restriction to search	Add w/seg between terms	—	—
Find first term that is not in the same document segment or field as second term	Add specific field or date restriction to search	Add NOT w/seg between terms	—	—
Group search terms and commands	(enclose in parentheses)	(enclose in parentheses)	—	(enclose in parentheses)
Include variant spellings in results	Substitute * for one or more letters	Substitute * for one or more letters	Substitute ? for one or more letters	Substitute ? for one or more letters
Include variant word endings in results	Add ! to end of root word	Add ! to end of root word	Add * to end of root word	Add * to end of root word