

**Hamilton County Law Library Resources Board**  
**Minutes**  
**January 3, 2013**

A regularly scheduled meeting of the Hamilton County Law Library Resources Board was held on January 3, 2013 in the Board Room of the Hamilton County Law Library. Board members in attendance were James T. O'Reilly, John Cobey, Joshua Berkowitz, and Michael Florez. Timothy P. Reilly was excused. Mary Jenkins, Law Librarian & Director, was also present.

Mr. O'Reilly called the meeting to order at 1:10 p.m. He welcomed Mr. Berkowitz, newly appointed to the Hamilton County Law Library Resources Board by the Presiding Judge, Court of Common Pleas.

Mr. O'Reilly offered a resolution thanking William D. Bell, Sr. for his years of service to the Hamilton County Law Library Resources Board. A motion for approval was made by Mr. Florez and seconded by Mr. Cobey. It was approved unanimously.

Minutes of the meeting of October 4, 2012 were approved unanimously as written following a motion for approval by Mr. Florez and a second by Mr. Cobey.

Ms. Jenkins presented a recommendation for a resolution on the acceptance of gifts to the Hamilton County Law Library Resources Fund. Following discussion, Mr. Cobey offered a motion, modifying the proposed language with the addition of "bequests and the like". The motion was seconded by Mr. Cobey and was approved unanimously.

Ms. Jenkins presented a request for travel approval for librarians to attend meetings of several groups: AALL, ALA, ORALL, and ACRL. Mr. Florez moved to approve the travel requests as presented. The motion was seconded by Mr. Cobey and was approved unanimously.

Ms. Jenkins presented the Librarian's report, highlighting several topics and responding to questions. Mr. Cobey inquired as to her satisfaction and how the board might be helpful. Several suggestions were made, including promoting the library to non-subscribers and identifying potential CLE speakers.

Ms. Jenkins noted that James Ginocchio, assistant prosecuting attorney, inquired recently into the library's protocol for purchasing and invitations to bid. Mr. Ginocchio was satisfied that the library is consistent and compliant with state law and board policy in its practices but recommended a formal policy. Mr. Florez and Ms. Jenkins will make a recommendation at an upcoming meeting.

Mr. Cobey suggested that a history of the law library be written. Ms. Jenkins noted past and recent histories, the latest being a webpage written by Charles Kallendorf, public services assistant. Mr. Cobey suggested that a research assistant or an intern might be helpful in documenting the history further.

There being no additional business before the Board, Mr. Florez moved to adjourn, seconded by Mr. Berkowitz. The motion passed unanimously and the meeting was adjourned at 1:45 pm.

Minutes respectfully submitted,



Mary Jenkins  
Law Librarian & Director